

Blackrod Neighbourhood Plan Steering Group Meetings

MINUTES

MEETING DATE/DAY	TIME	VENUE
4 th April 2019, Thursday	9.30 am	Blackrod Council Offices

1. Attendance, Apologies and Declarations of Interest.
Attendance: Alan Bury, Richard Galloway, John Price, Ann Kilcoyne, Rob Long, Judith Stallard and Stella Lowis (part).
Apologies: Simon Godley and Pat Shacklock.
No Declarations of Interest.
2. Approval of Previous Minutes and any Matters Arising.
Minutes approved and No Matters arising.
3. Previous Actions – Review Status.
It was agreed that all the previous actions have been completed.
4. Lifestyle Living for the over 55's status. Meeting with John Slater (See Separate Agenda).
Separate notes were taken for this part of the meeting but some key outcomes were:
 - **It was agreed that the Steering group should view an example of HAPPI design principles and this is to be arranged.**
 - **Information from the recent Consultation provided ideas for potential design and type of facilities people would like to see in any proposal.**
 - **The majority of residents responding to the Consultation were in support of the requirement and the potential site.**
5. Status review and approval of residents' feedback spreadsheets with SG responses, including discussion and agreement on resident R095 feedback and SG responses.
The Steering Group responses to resident's feedback were agreed and approved for spreadsheets R001 – R 025 (with some minor amendments to row alignments); R026 – R050 approved; R051 – R075 approved; R076 – R100 approved.
Spreadsheet R095 to be amended as discussed.
6. Project Timeline – review progress.
The Chair outlined the planned timeline for the next phase of work which includes completion of the Consultation Statement and supporting documents including the amended Plan and submission of these to Bolton for publicity and engagement of an independent examiner. The target for completion is early May however with the current local elections and purdah this target may slip until later in May.
7. Future meeting dates and times:
Agreed: 9th May 2019 9.30 a.m. Council Office
13th June 2019 9.30 a.m. Council Office

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8. Any Other Business

The Chair circulated the email from Simon regarding some issues around Bolton's arrangements for the publicity of the amended Plan and the appointment of the independent examiner. This was discussed with no separate actions required other than responding to the email as requested.

ACTIONS:

- 1. Steering Group and Bolton to organise a visit to a HAPPI development.**
- 2. Minutes of meeting with Bolton to be completed. Action by Judith.**
- 3. Spreadsheet R095 to be amended as discussed. Action by the Chair.**
- 4. Chair to circulate to the SG the latest version of the Plan.**
- 5. Chair to amend the Plan text in line with feedback and circulate to the SG.**
- 6. Chair to complete the Consultation Statement and circulate to SG.**
- 7. Page 16 3rd bullet of the Plan text to be amended to remove/amend reference to business names. Action by: Richard.**
- 8. Chair to circulate link to the Group for Bolton's advertising guidance.**