

## Blackrod Neighbourhood Plan Steering Group Meetings

# MINUTES

MEETING DATE/DAY	TIME	VENUE
2 <sup>nd</sup> August 2018, Thursday	9.30 am	Blackrod Council Offices

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1. Attendance, Apologies and Declarations of Interest.  
**Attendance:** Alan Bury, Richard Galloway, John Price, Pat Shacklock, Stella Lewis (part) and Simon Godley.  
**Apologies:** Rob Long, Judith Stallard and Ann Kilcoyne.
2. Approval of Previous Minutes and any Matters Arising.  
**Previous Minutes approved and no Matters Arising.**
3. Previous Actions – **Reviewed Status.**
  1. Richard to discuss with the artist the inclusion of people and car/s in a revised street impression, if possible. *(Action completed- no further requirement from this artist).*
  2. Chair to approach alternative artist for availability if item 1, above, does not happen. *(Action completed- alternative source established).*
  3. Bolton to provide feedback on the status of the lease on discussed plot of land (Policy H5). (Action still outstanding – Letter sent to Bolton Chief Executive). *(Action now completed).*
  4. Bolton Legal Services still to provide a decision on the ACV submission format. (Action still outstanding – Letter sent to Bolton Chief Executive). *(Action now completed).*
  5. Chair to rewrite Policy H6 and circulate to the Steering Group. *(Action completed).*
  6. Chair to request Blackrod Council to enquire as to how the Bolton lettings policy “preferences” work in terms of local weighting. *(Action completed).*
  7. Chair to request that Blackrod Council approach Bolton Council to see if they can be considered as a consultee, or participant in discussions regarding developments in Blackrod. *(Action completed).*
  8. ALL Steering Group members to submit to the Chair, before the next meeting, their ideas for community projects to be added to the list on Policy H6. *(Action completed).*
  9. Richard to update the specification agreed for the Lifestyle Living for over 55’s, and circulate to the Group. *(Action completed).*
  10. Richard to provide suitable paragraph on “self-build” for inclusion in the Housing text. *(Action to be completed).*
  11. SEA screening with Bolton for completion. *(Action completed).*
  12. Chair to circulate the latest version of the Housing text to the Steering Group for comments. *(Action to be completed to include revised NPPF references).*
  13. Draft Plan compilation Task group to arrange to meet. *(Action to be completed).*

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4. Local Lettings Policy – Relative to Housing Policy H4: Local Occupancy.  
Meeting will be attended by Craig Hardman, Bolton at Home.  
Discussion to include document provided by Jon Powell, Bolton Council  
**Thanks were given to Craig for attending the meeting to discuss the Lettings Policy and how weightings worked for local residents. The discussion used the latest Lettings Policy as implemented on the Hill Lane development of affordable dwellings. The Steering Group was most appreciative of the opportunity to discuss the issues and felt it was very informative and helpful. As a result the group agreed that Policy H4 – Local Occupancy should be re-drafted.**
5. Housing draft Policy review.  
**Policy H6 – The use of 106 Agreements: It was agreed by the Steering Group that the policy as drafted is more a matter of planning process than policy and therefore would not be acceptable/relevant as currently drafted. This view was also supported by the consultants. Simon agreed however to have the policy put to Planning Control at Bolton for their comments.**  
**The Group also agreed to request Blackrod Town Council to consider approaching Bolton Planning regarding the planning process issue highlighted in Policy H6.**  
  
**Policy H5 – Site Allocations: The Steering Group agreed that this new draft reflected the requirement for dwelling options for the older population on a suitable site. Minor amendments were suggested and these will be actioned and a revised draft would be circulated to the Group.**
6. Specification for Lifestyle Living for the over 55's.  
**The specification required a minor amendment (which was resolved at the end of the meeting) and then to be forwarded to Bolton for consideration and next steps.**
7. Strategic Environment Assessment (SEA) status update:  
**SEA Screening complete and consultation with identified consultees commenced – 6 weeks period for responses.**
8. Assets of Community Value (ACV) – Status update:  
**ACV submitted to Bolton in agreed format but additional information requested on each asset – 20 assets in all. Work commenced to provide the additional information by volunteers John and Pat with the Chair to consolidate the information, once provided, onto the required form for re-submission to Bolton.**
9. Draft Plan compilation – Task Group progress.  
**This group is still to meet at an appropriate stage.**
10. Future meeting dates and times:  
  
Thursday 6th September 2018 – 9.30 am  
Thursday 4<sup>th</sup> October 2018 – 9.30 am  
Thursday 8<sup>th</sup> November 2018 – 9.30 am
11. Any Other Business  
**None**

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### **ACTIONS:**

- 1. Alternate artist located and intention is to engage once grant funding is secured - Action by the Chair.**
- 2. Chair to circulate to the group an example of alternative artist work using photographic subject blending into location shots.**
- 3. Suitable paragraph on "self-build" to be included in the Housing text - Action by Richard.**
- 4. Latest version of the Housing text to be circulated to the group - Action by the Chair.**
- 5. Draft Plan Compilation group to arrange to meet - to be arranged.**
- 6. Reddish Vale Community Park - photographs to be taken. Action by Richard.**
- 7. Policy H4 - Local Occupancy to be re drafted - Action by Chair.**
- 8. Policy H5 – Site Allocation to be amended – Action by Chair.**
- 9. Policy H6 - Use of 106 Agreements to be put to Bolton Planning Control for comment - Action by Simon.**
- 10. Amended specification of Lifestyle Living for the Over 55's to be sent to Bolton – Action by Richard.**
- 11. ACV information gathering for the listed assets to support the submission - Action by volunteers: John and Pat. (To be completed soonest in order to continue the submission).**